ACT Canine Association Inc. (ABN 11150955611) trading as Dogs A.C.T.

Exhibition Park, Federal Highway, Mitchell, ACT.

PO Box 815, Dickson ACT 2602. Phone 02 62414404.

Email: administrator@dogsact.org.au or visit: [http://www.dogsact.org.au](http://www.dogsact.org.au/)

Office hours 9.30am to 2.30pm Tuesday to Thursday

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| **DOGS ACT REPRESENTATIVE - RETRIEVING & FIELD TRIAL REPORT** |
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| **AFFILIATE:** |       |
| **LOCATION OF EVENT:** |       |
| **EVENT TYPE:** |       |
| **DATE HELD:** |       | **NUMBER OF ENTRIES:** |       |
| **TIME COMMENCED:** |       | **TEMPERATURE @ START:** |       |

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| **VENUE PER ACT REGS?** | Yes / No | (Reason if NO) |
| **ACT REGS AVAILABLE:** | Yes / No | (Reason if NO) |
| **IF LATE START REASON:** |       |
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| **IF LATE FINISH REASON:** |       |
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| **LIST STEWARDS APPOINTED AND PRESENT FOR THIS EVENT:** |
| **JUDGES STEWARDS** | **GALLERY STEWARDS** | **GUN STEWARDS** |
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| **GENERAL COMMENTS:** |  |
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| **COMPLAINTS FROM EXHIBITORS & ACTIONS TAKEN:** | Important - include witness details or list attached documents. |
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| **COMPLAINTS FEE LODGED:** |  | **RECEIPT DETAILS:** |  |

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| **REPRESENTATIVES NAME:** |  | **SIGNATURE** |  |

**INSTRUCTIONS FOR DOGS ACT REPRESENTATIVES**

**IMPORTANT:** The Dogs ACT Representative -

* Is appointed on behalf of Dogs ACT to observe the conduct of the event & shall act only in that capacity & cannot personally carry out any other function on that day.
* **Cannot** be the President, Secretary, Event Manager or Treasurer of the Affiliate running the event.
* **Must** obtain a copy of the ACTCA Rules & Regulations from the Dogs ACT Administrator prior to the event concerned if he or she is not already in possession of the Rules, & they must become familiar with them.
* **Must** obtain a copy of the ACT Representative’s Report form prior to or on the day of the event & complete it immediately at the conclusion of that event.
* If an exhibitor or other person (excluding members of the general public visiting the event) wishes to lodge a complaint, this complaint **must** be submitted to Dogs ACT Representative in writing on the day together with $100.00 in accordance with Regulation Part 18 Section 3 unless it is an Aggressive Dog Complaint.
* On completion of the event, **must** obtain the Judges Cards or Trial sheets & a marked copy of the Trial Catalogue. These items together with the ACT Representatives Report and any written complaints, **must** be lodged with the Dogs ACT Administrator at the Dogs ACT Office, EPIC, Federal Highway, Canberra or PO Box 815, Dickson ACT 2602 within two (2) working days of the event.