

A.C.T. Canine Association Inc. ACT Canine Association Inc. (ABN 11150955611) trading as Dogs A.C.T.

Exhibition Park, Federal Highway, Mitchell, ACT. PO Box 815, Dickson ACT 2602. Phone 02 62414404.

Email: <u>administrator@dogsact.org.au</u> or visit: http://www.dogsact.org.au

Office hours 9.30am to 2.30pm Tuesday to Thursday

Request for a search of Dogs ACT documents

Important - This is not a freedom of information search request.											
	\$41.00	Registrations and transfers	Your animals only.								
	\$52.00	Database search	Your m	Your membership or animals only.							
	\$75	Documents search	Non da	tabase - Relevant to this	financial year.						
	Minimum	mount - \$75.00 – Per hour rate - See information below.									
	\$197	Archived documents	Non database - Outside this financial year								
	Minimum amount - \$193.00 – plus Per hour rate - See information below.										
		ent from 1 August 2019									
The prices listed above DO NOT include printing & postage, where the amount of printing & postage exceeds normal letter size.											
	Name	e		Membership Number							
Nai		e		Membership Number							
Cont	tact addres	s									
(address line 2)									
En	nail addres	s		Phone number							
Email address		s		Phone number							
I/We l	hereby req	uest the following search									

I/We understand that –

- Search fee is non-refundable.
- All searches are subject to the state/territory privacy laws.
- Where any search would deplete the daily staffing levels for an unreasonable time, the search will not take place or the search fee will reflect the cost of resources used during the search.
- Due to staffing levels other work has priority over search processes.
- Where an animals or search is subject to more than one owner/membership, both persons must sign this document.
- It is accepted that archived document search may not produce required data but applicable fee must be paid for search (length documents held in archives is as per statutory requirements).

Signature		Signature									
Date		Date									
OFFICE USE ONLY											
Date received	Date of	search		Date search completed							
	Yes	/ No		Yes / No							
Date applicant advised of result	Search su	ccessfu	1?	Applicant satisfied?							
NOTES RELEVANT TO SEARCH (Attach copy of documents where required).											
Document/s located? YES / NO											
Documents able to be r	•	-									
	on of search.			Minutes							
Final cost of search: Cost to Dog		\$		Cost to applicant:	\$						
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