

**REDACTED MINUTES - COUNCIL MEETING – 13<sup>th</sup> DECEMBER 2023**  
**Held at Belconnen Soccer Club**

**1. COMMENCEMENT OF MEETING – Opened 7:30pm**

**PRESENT & APOLOGIES:**

**Present:** Eric Birkeland, Natasha Davies, Heather Swinbourn, Linda Stevens, Mel Crossley, Katarina Manna

**Apologies:** Natasha Sands, John Scholz, Kirstin Henderson, Cathy Stirling, Cristin McCusker, Clive Styles (Late)

**Conflicts of interest on topics in this agenda?** (council members to indicate which point or topic, item to be moved to the end of the meeting so the council member can be excused from the meeting)

**2. CONFIRMATION OF MINUTES FROM PREVIOUS COUNCIL MEETING**

**Motion Passed:** “That the Minutes of 11<sup>th</sup> October 23 be accepted”  
**Moved:** Eric Birkeland                      **Seconded:** Heather Swinbourn                      **Carried**

**3. MATTERS ARISING FROM PREVIOUS MINUTES:**

See Outstanding Actions Listing – Attachment A

**Motion Passed:** “That the Matters Arising be accepted as amended”.  
**Moved:** Eric Birkeland                      **Seconded:** Katarina Manna                      **Carried**

**4. NEW MEMBERS:**

2 new joint members and 4 new ordinary members were accepted

**Motion Passed:** “That the New Members be accepted as listed”  
**Moved:** Heather Swinbourn                      **Seconded:** Katarina Manna                      **Carried**

**5. AGENDA ITEMS**

**5.1. NEW TRIAL/SHOW/EVENT DATES REQUIRING APPROVAL/CANCELATION**

**All approved dates added to the DogsACT calendar**

**5.2. REPRESENTATIVE REPORTS FROM EVENTS (added to be noted for information):**

**5.2.1.** Cavalier King Charles Spaniel Club of Canberra – Show - 11<sup>th</sup> November – 62 entries

**5.2.2.** Cavalier King Charles Spaniel Club of Canberra – Show - 12<sup>th</sup> November – 62 entries

**5.2.3.** Tuggeranong Dog Training Club - Scent Work Trial – 15<sup>th</sup> November – 40 entries

**5.2.4.** Tuggeranong Dog Training Club – Scent Work Trial – 16<sup>th</sup> November – 27 entries

**5.2.5.** ACT Companion Dog Club – Agility Gamblers Trial – 5<sup>th</sup> December -56 entries

**5.2.6.** Dogs ACT – Scent Work Trial – 7<sup>th</sup> December – 33 Entries

**5.2.7.** ACT Ladies Kennel Club – Show - 9<sup>th</sup> December – 390 Entries – *noted no steri-strips in the first aid kits. Fri PM Storm destroyed many gazebos including three of the DogsACT ones.*

***Noted and St Johns to be contacted to service first aid kit.***

**5.2.8.** Canberra All Breeds Kennel Club – Show – 9<sup>th</sup> December – 408 Entries – *noted a large branch came down near ablutions block on Fri PM.*

**5.2.9.** ACT Ladies Kennel Club – Show – 10<sup>th</sup> December – 393 Entries

5.2.10. Canberra All Breeds Kennel Club – 10<sup>th</sup> December – 381 entries – redacted

### 5.3. COMPLAINTS/DISCIPLINARY MATTERS:

5.3.1.

### 5.4. Dogs Australia (ANKC) CORRESPONDENCE IN

- 5.4.1. Amended Rules – Tracking and Track & Search – 13<sup>th</sup> November 2023 – *details have been uploaded to the Dogs Australia Website and effective 1<sup>st</sup> Jan 2024*
- 5.4.2. Notification of Suspended DogsSA Members – 14<sup>th</sup> November 2023
- 5.4.3. National Lure Coursing Rule Review Agenda for 2024 – 14<sup>th</sup> November 2023
- 5.4.4. National Obedience & Tracking Committee – *Review of the Rules for the conduct of Obedience and Rally Trials – 14 November 2023*
- 5.4.5. FCI Breed to be added to the National Business System: YUGOSLAVIAN SHEPHERD DOG – SHARPLANINA – 20 November 2023
- 5.4.6. Notification of Suspended DogsVIC Members – 23<sup>rd</sup> November 2023
- 5.4.7. Bulgarian affiliation with the FCI – 28<sup>th</sup> November 2023 – *Email confirming that the Bulgarian National Cynological Federation is not an FCI partner for 5 year.*
- 5.4.8. Rules for the Conduct of Retrieving Trials for Gundogs – Amended – 27<sup>th</sup> November 2023 – Amendment to the description of Game.
- 5.4.9. Rules for the Conduct of Obedience Trials – Amended – 27<sup>th</sup> November 2023 – Amendments to Fouling and Disqualifications  
**Noted as on Hold at the moment due to Dogs Australia Discussions**
- 5.4.10. AMENDED CONSTITUTION – 27<sup>th</sup> November 2023 – Amendment to point 34A.5 Re Vacancy Director of Executive Committee position.
- 5.4.11. Ramp/Table/Ground Breeds Listing - Effective 1 January 2024 – 30<sup>th</sup> November 2023- *Noted that Shar Pei were incorrectly listed as a "Ground" Breed, this has been amended and will come into effect as of 1<sup>st</sup> January 2024.*
- 5.4.12. FCI Judges Directory Listing – 30<sup>th</sup> November 2023 – *FCI Judges application form attached for judges who are not listed to complete.*
- 5.4.13. Rules for the Conduct of Retrieving Trials for Gundogs - Further Update – 1<sup>st</sup> December 2023
- 5.4.14. Updated Regulations 5<sup>th</sup> December 2023 – *Email noting Dogs Australia Regulation updates and that their website has been updated accordingly.*

#### **Dogs Australia (ANKC) Transaction Figures for the month of NOVEMBER:**

Associate Register Applications	<b>1</b>
Export Pedigrees	<b>0</b>
Judges Licence Applications	<b>0</b>
Judges Licence Renewals	<b>3</b>
Leases	<b>1</b>
Prefix Applications	<b>0</b>
Prefix Renewals	<b>2</b>
Prefix Transfers	<b>0</b>
Registrations	<b>12LR – 2 MR</b>
Sporting Register Applications	<b>0</b>
Title Applications	<b>23</b>
Transfer of Ownership	<b>8</b>
Re-registrations	<b>1</b>
Reprint of Certificates	<b>2</b>

**5.5. GENERAL CORRESPONDENCE IN** *(Please advise if you require an electronic copy)*

- 5.5.1.** TCCS\_GMS Boards & Committees – 20th November 2023 - New animal welfare standards for the management of animals in pounds, shelters and rescue establishments  
*(the new code not apply to the temporary housing of animals by their owners, for instance boarding or training facilities, nor to veterinary clinics housing animals for the purpose of providing veterinary treatment.)*
  
- 5.5.2.** Jo Washington-King – Request for Affiliation from Canberra Scent Sport Club 21<sup>st</sup> Nov 2023  
Affiliation request along with Support letter, constitution, Association certificate and members list supplied. **(to be discussed in general business)**
  
- 5.5.3.** Request from Jenny Kenworthy & Helen Mossler for council to support a letter they would like to have sent to DogsNSW requesting that Bear Paintain be permitted to participate in their ET Judges Test.  
**(Attachment E)**  
**Approved** with note to either be sent from Admin, or Helen can send but must CC Admin on the correspondence
  
- 5.5.4.** Forwarded/CC'ed email from Gail Ransom via Bev Barr.  
redacted

**Motion Passed:** “That all Correspondence and agenda items be accepted and action Items be listed in “Attachment A” until complete.

**Moved:** Katarina Manna      **Seconded:** Natasha Davies      **Carried**

**6. PRESIDENTS REPORT**

We are coming to another end of the year and this year has been eventful.  
I will be endeavouring to resolve some issues at Dog ACT starting the new year e.g. better communications and relations with EPIC as well as more open discussions with our affiliates for a better operating Dogs ACT.  
I would like thank Kirstin for her effort in the office and organizing Dogs ACT shows, and we wish her all the best for the arrival of her baby soon. Thanks also to Vanessa for all the hard work she has put into helping Dogs ACT operate efficiently along with great support from Linda.  
To all our Exec and Councillors thank you for your support and effort that you have all brought to Dogs ACT this year. Looking forward to a great future for Dogs ACT.  
Merry Christmas and a Happy New Year.  
Cheers.  
Eric

**Motion Passed: “That the President report be accepted”**

**Moved:** Eric Birkeland      **Seconded:** Linda Stevens      **Carried**

**7. TREASURER’S REPORT**

Profit & Loss sheet - Will be presented by KH

Balance Sheet - Will be presented by KH

**Treasurer was not in attendance to present**

**Motion Passed:** "That the Treasurers report be accepted"

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_ **Carried**

## 8. SUB-COMMITTEE REPORTS

Items Requiring Approval Below – Full reports as separate attachment as needed.

- ❖ **Agility & Jumping:** Dana Simonsen: *No Report Rec*
- ❖ **Breed:** Linda Stevens: ***See Attachment B – Nil to consider***
- ❖ **DWD & Trick Dogs:** Niccola Hardaker: *No Report Rec – had a late submission request for*

***DWD Judges Training to be run in 2024 – APPROVED.***

- ❖ **Government Liaison:** Cristan McCusker, Mel Crossley: *NIL to report*
- ❖ **Grounds & Buildings:** Eric Birkeland: ***See Attachment B – Nil to consider***
- ❖ **Health & Welfare:** Mel Crossley: ***See Attachment B – call for agenda items. Mel Crossley***

***will email council separately to call for agenda items due to small quorum***

- ❖ **Judges Training:** Linda Buckley: *No Report Rec*
- ❖ **Junior Showmanship:** Kirstin Henderson and Mel Crossley: ***See Attachment B – 1 item to consider – eligibility of 1 child due to residency issue.***  
***Dogs ACT to follow up on residency of the child/parent – if it is NSW, the child is ineligible to compete in the ACT***
- ❖ **Lure Coursing:** Helen Mosslar: ***See Attachment B – Nil to consider***
- ❖ **Endurance:** Helen Mosslar: ***Requesting endorsement of Debbie Smith as she has satisfied***

**all requirements for her ET judges licence.**

- ❖ **Sprint Dog:** Helen Mosslar: ***See Attachment B – Nil to consider***
- ❖ **Marketing & Promotion:** Kirstin Henderson: *No Report Rec*
- ❖ **Obedience & Rally:** Natasha Davies: ***See Attachment B – 2 item to consider – criteria for judges applications & proposed change to regulations for Trial Managers and Judging Requirements (both moved to Other Business for discussion) Request of endorsement for Jo Washington-King Rally Judge was approved.***
- ❖ **Retrieving & Field Trial:** Judith Barlow and Lara Sedgmen: *NIL to report*
- ❖ **Tracking:** Joanna Hagan: *No Report Rec*
- ❖ **Scent work:** Julie Cutts: *No Report Rec*

**Motion Passed:** "That all sub-committee reports be accepted, noted & any subsequent actions be listed on Attachment A of the Agenda"

**Moved:** Katarina Manna **Seconded:** Linda Stevens **Carried**

## 9. GENERAL BUSINESS

### 9.1 - Jo Washington-King – Request for Affiliation from Canberra Scent Sport Club

Email received on the 21<sup>st</sup> Nov 2023. Affiliation request along with Support letter, constitution, Association certificate and members list supplied. (Attachment C) (Attachment D – Letter of request for event dates)  
*It was decided to hold this over and run as an Out of Session discussion to allow the other councillors to weigh for affiliation response.*

### 9.2 – Request from Dana Simonsen for a refund for her Trick Dog Judges Training fee.

*Background – some NSW members applied to do their Trick Dog Judges Training with Dogs ACT, it was approved as long as they sought approval from dogs NSW. This was thought to have been done as the NSW members commenced their training. Dogs NSW contacted Dogs ACT advising that there were members who were doing training with out release from Dogs NSW. It was discovered that the Members has not applied and sought release from the Directors of Dogs NSW. SO their training was ceased and they were no able to complete their training.*

*Denied as she had commenced the training.*

### 9.3 - Request from Belconnen All Breeds Kennel Club for recovery of costs due to cancelled show.

**Hand delivered letter.**

(Attachment F) will have supporting receipts to view on request.

*A letter is to be written to EPIC with this letter attached. With the added mention of our loss of income as well. The cancellation of the show was not due to Dogs ACT, but EPIC.*

### 9.4 Heat Policy for discussion – as raised by Mel Crossley

ACT has the highest allowable temperature at 'above 38' degrees, with the exception of the NT.

I'm proposing that we put in place a lower heat policy temperature that requires cancellation if the forecast is 38 degrees or higher. I'm also proposing a trigger of 36 degrees, whereby the show committees decide if they postpone the show to an evening event (6pm) or an earlier starting time (7am). Further, I think that we should also consider that in Dec-Feb, shows should not hold sweepstakes and if two shows are proposed each day, that the second show be a group only event.

Vic is 36 – show immediately ceases (Elders hourly temps); if forecast is 39 show cancelled; 36-39 cancelled, rescheduled to 8pm, 7am, etc.; if it reaches 36 during the show it's cancelled

SA is 35 – postponed, cancelled or start at 7pm

WA is 35 (decision to be made by committee re: starting event at 8am; or starting event at 6pm; or cancellation BUT also all shows during Jan to March start at 6pm)

NSW is 38 (show cancelled, 35-37 committee to decide to cancel, amend start time or date)

QLD is 35 (cancel or amend start time and if, on the day the temp goes up to 40, it's immediately cancelled)

TAS (cannot locate policy)

NT is 40 – show cancelled (Sep to March 5.30pm start)

*Mel to do some more research and also draft up a formal motion to have the regulations changed, to be done as an OOS discussion.*

### 9.5 Amendment Proposal for Regulation Part 9.13 – Obedience Judges – Natasha Davies

The current Regs only deal with the criteria for making an application.

The amendment proposal implements the ANKC Regulations Part 3C – Regulations for the Conduct of Obedience Trial Judges Training Scheme. The modifications made to the ANKC Regs, that were incorporated into the new Dogs ACT Rally Judges Regulations (Reg 9.14), have been carried through to the proposed Obedience Regs.

The criteria for making an application (new Reg 9.13.4) include, with some modifications, the criteria currently found in Reg 9.13 (a) of the current Dogs ACT regs.

The modifications to the criteria were the subject of a submission to Council in November 2022, around the same time that Council approved the new Rally Judges Training Scheme Regs. Council deferred consideration of those proposed modifications until later in 2023. A copy of the submission is attached.

(Attachments G & H)

**APPROVED**

**9.6 Proposed Amendments to Reg 8.4 & 9.5 – Trial Managers and Judges requirements – Natasha Davies**

The amendments have come about from Julie Cutt’s email regarding responsibilities for Trial Managers and Judges, and the issuing of unsigned qualification certificates. See attachment I for the proposed amendments.

**APPROVED**

**From the floor/Last minute agenda item(s):**

To be presented prior to close of meeting.

**NONE**

**Motion Passed:** “That the Matters Arising from General Business be accepted”  
**Moved:** Mel Crossley      **Seconded:** Linda Stevens      **Carried**

**Meeting Closed: 9:11PM      Next Meeting: 14<sup>th</sup> February 2024 (January will be Execs only)**