

**Redacted MINUTES - COUNCIL MEETING – 12<sup>th</sup> FEBRUARY 2025**  
**Held at Dogs ACT Meeting Room**

**1. COMMENCEMENT OF MEETING – Opened – Time: 7:03pm**

**PRESENT & APOLOGIES:**

**Present:** Eric Birkeland, John Scholz, Kirstin Henderson, Clive Styles, Elektra Oshyer, Katarina Manna, Heather Swinbourn, Natasha Sands, Fran Coventry, Denise Greenwood, Cristan McCusker

**Apologies:** Judith Barlow

**Absent:**

**Minutes recorded by:** Vanessa March

**Conflicts of interest on topics in this agenda?** (council members to indicate which point or topic, item to be moved to the end of the meeting so the council member can be excused from the meeting)

**2. CONFIRMATION OF MINUTES FROM PREVIOUS COUNCIL MEETING**

**Motion Passed:** “That the Minutes of 13<sup>th</sup> November 24 be accepted”

**Moved:** Katarina Manna      **Seconded:** Elektra Osher      **Carried**

**3. MATTERS ARISING FROM PREVIOUS MINUTES:**

**See Outstanding Actions Listing – Attachment A**

**Motion Passed:** “That the Matters Arising be accepted as amended”.

**Moved:** Kirstin Henderson      **Seconded:** Katarina Manna      **Carried**

**4. NEW MEMBERS:**

**5 new Ordinary members, 2 joint members and 1 concession member approved**

**Motion Passed:** “That the New Members be accepted as listed”

**Moved:** Katarina Manna      **Seconded:** John Scholz      **Carried**

**5. AGENDA ITEMS**

**5.1. NEW TRIAL/SHOW/EVENT DATES REQUIRING APPROVAL/CANCELATION**

**All new approved Dates have been added to the Dogs ACT Calendar**

**5.2. REPRESENTATIVE REPORTS FROM EVENTS (added to be noted for information):**

**5.2.1.** Canberra Scent Sport Club – Scent Work Trial - 20<sup>th</sup> December 2024 – 75 entries

**5.2.2.** ACT Companion Dog Club – Rally Trial – 18<sup>th</sup> January 2025 – 102 entries

**5.2.3.** Dogs ACT – Shows – 25<sup>th</sup> January 2025 – AM show 525 entries / PM show 534 entries –  
**Redacted**

**5.2.4.** Dogs ACT – Shows – 26<sup>th</sup> January 2025 – AM show 539 entries / PM show 534 entries –  
**Redacted**

**5.2.5. Dogs ACT – Shows – 27<sup>th</sup> January 2025 – AM show 490 / PM Show 482 –Redacted**

### **5.3. COMPLAINTS/DISCIPLINARY MATTERS:**

5.3.1. **Redacted**

### **5.4. Dogs Australia (ANKC) CORRESPONDENCE IN**

**5.4.1. Dogs Australia Membership Stats for 2024 – 23<sup>rd</sup> Jan 2025**  
See Attachment E

#### ***Dogs Australia (ANKC) Transaction Figures for the month of DECEMBER:***

Associate Register Applications	<b>0</b>
Export Pedigrees	<b>1</b>
Judges Licence Applications	<b>4</b>
Judges Licence Renewals	<b>0</b>
Leases	<b>0</b>
Prefix Applications	<b>0</b>
Prefix Renewals	<b>6</b>
Prefix Transfers	<b>0</b>
Registrations	<b>25</b>
Sporting Register Applications	<b>0</b>
Title Applications	<b>22</b>
Transfer of Ownership	<b>10</b>
Re-registrations	<b>1</b>
Reprint of Certificates	<b>1</b>

#### ***Dogs Australia (ANKC) Transaction Figures for the month of JANUARY:***

Associate Register Applications	<b>1</b>
Export Pedigrees	<b>0</b>
Judges Licence Applications	<b>5</b>
Judges Licence Renewals	<b>1</b>
Leases	<b>0</b>
Prefix Applications	<b>0</b>
Prefix Renewals	<b>4</b>
Prefix Transfers	<b>1</b>
Registrations	<b>3L / 4M</b>
Sporting Register Applications	<b>0</b>
Title Applications	<b>14</b>
Transfer of Ownership	<b>14</b>
Re-registrations	<b>1</b>
Reprint of Certificates	<b>0</b>

## **2.1. GENERAL CORRESPONDENCE IN** *(Please advise if you require an electronic copy)*

### **2.1.1. Kirstin Henderson – Request Respiratory Function Grading Clinic – email 16<sup>th</sup> January 2025**

*Requesting that may the 17th (day before the ET) that Dr Hayden Montgomery hold a Respiratory Function Grading Clinic.*

*Proposal is \$120 per dog and split the revenue 50/50 with Dogs ACT and Sonza vet. Approx. 4 dogs per hour for 7 hours. Which should raise an estimated \$1,680 for Dogs ACT as well as provide a valuable service for the members whose breeds require a RFG. Some office space (the front room) and a ring will be needed. I am happy to oversee this.*

**Approved**

**Hayden will be taking the booking for this.**

**Kirstin to liaise with Hayden on the advertisement and booking arrangements.**

### **2.1.2. Maura Fitzgerald – Offer to be Dogs ACT Gazette Volunteer – email 18<sup>th</sup> December 2024**

*Hi Dogs ACT team*

*At this year's AGM, I put up my hand to put together a Dogs ACT gazette. I've had some interest from dog sports people and from conformation members.*

*As I haven't heard anything from Dogs ACT, I'd like the opportunity to do a short presentation at the next Council meeting for council members to discuss and make a decision whether to proceed.*

*I have checked the calendar and I don't see any 2025 dates as yet. Can you let me know if this is possible, please.*

*With my thanks*

*Maura Fitzgerald*

***It was suggested that Maura present this at the Presidents and Secretaries meeting, as all affiliates should be included in this and the opportunity to make suggestions and consider who can provide topics for the publication.***

### **2.1.3. Andrew Norris (Bin Co) – Transfer of Services – email 20th December 2024**

#### **For Council Information**

*Good Afternoon,*

*As per the attached letter (letter was attached of official notice), BinCo will be handing our rear load waste operations over to JJ Richards as of Monday, 23<sup>rd</sup> of December. Our last day of service will be Friday, 20<sup>th</sup> December, with JJ Richards ready to begin services immediately.*

*All prices for bin services will remain firm until further notice.*

*We intend this change to be seamless, with no interruptions to service*

**(Admin will monitor and ensure the same service BinCo was providing.)**

**NOTED**

**2.1.4. Amy Smith (Canberra Canine Training) – Request to hire meeting room for classes – email 29<sup>th</sup> December 2025**

*I'm looking for an indoor venue to hold some weeknight scent work classes. I'm flexible on the day, depending on availability.  
Do Dogs ACT hire out the clubhouse at all?*

*(Amy has provided copy of her Insurance)*

***To request further information from Amy – term plans/class sizes. What level are the classes, will they be using odour. What form of training, is it to ANKC standard.  
Needs to be aware of the conflict with Dogs ACT Scent work trials.***

**2.1.5. Judith Barlow – Motion to approve Regulation to be added to Dogs ACT Regs**

*Dogs ACT does not have a regulation around the management of ownerships of dogs or prefix of a deceased Member.*

*Motion to approve a Regulation to be added to our existing Regulations – **regulation example to be supplied at the meeting***

***Deferred til next meeting as Judith was absent and was unable to get the example in for the meeting.***

**2.1.6. Kylie Gallimore – Dogs ACT Grooming Committee – email 29<sup>th</sup> January 2025**

*As per email: I am letting you know that I will*

*Be stepping down being the DOGSACT grooming representative*

*Could you please let me know the process of someone else taking over*

*Electra is keen to take over or should it be open to others that would like to take over*

*Please let me know the process*

***Council endorsed Electra to stand in this position until June 2025 as a trial.***

***The Dogs ACT grooming SC is made up of Kylie Gallimore, Simon Mills, Nikki Fallon, Elektra Oshyer***

**2.1.7. Denise Greenwood – Re September Show Committee and Organisation – email 29<sup>th</sup> Jan 2025**

*I would like to express my concern to the council. We are trying to put together a show for September and that will also incorporate junior handler championship and let it be said that I am not happy. We need to discuss the judges for the September Dog show so that we can decide if as a committee who we would like to be our judges and then contact them as a proved by our committee. All facets of the Dog show should be run by the show committee judges prizes, purchase of prizes ribbons and anything else that is relevant to the show. I would like this brought up at our meeting in February so that we can have a discussion with the council and then discuss who is going to be on The committee for this show. Many of us have had a lot to do about being on committees with dog shows so I'm sure we have enough experienced people to make this a successful show. I would've also like to put forward that we should be looking to have a show in August that ran head-to-head with the circuit Because not very many people go to the circuit from our area. It's a dying breed out there as well, so it's something that we should be looking at. I am also aware there is a new person out there making ribbons are we looking into that? Are we getting prices something that needs to be explored?*

***This was noted and Denise made suggestion for an August Show – to be raised in "From the Floor"***

**2.1.8. Judith Barlow – Re National Membership Strategy Working Party, ANKC – 31<sup>st</sup> January 2025**

*This Working Party held its first meeting on the 31st January 2025. Hugh Gent opened the meeting and it was chaired by Elisa McCutcheon, QLD. All States were represented. I heard a number of initiatives that other states have and hope to get copies of them – to see if we can use them too. Membership numbers overall have dropped 50% from 1005 to 2024. But we have increased membership! In 2023: 374, in 2024: 427.*

**NOTED**

**2.1.9. Leslie Weatherall (TDTC) – Advising Cancellation of Agility Trial – 7<sup>th</sup> February 2025**

*As per email:*

*Good evening,*

*I am writing to notify Dogs ACT of the cancellation of Tuggeranong Dog Training Club ribbon jumping trial that was scheduled to run on the evening of Wednesday 5 February.*

*The trial was cancelled due to active storms in the area, which included thunder, lightning and rain, this was done with the agreement of the trial manager and contracted Judge and was inline with the Dogs ACT inclement weather policy.*

*Please let me know if you require anything further.*

*Thanks,  
Leslie*

**NOTED**

**2.1.10. Trish Dyer – Show Committee Group at Dogs ACT or Amenities Committee – email 10<sup>th</sup> February 2025**

*I am writing regarding comments that have been made about show committee/Amenities committee:-*

*I have been organising shows in the ACT since 2003, that year I ran my first shows for the Ladies Kennel Club. On ladies when on the organising committee i.e contracting judges, picking judges up from the airport etc you did NOT exhibit. We were on Ladies at that time lucky enough to have a trophy steward.*

*I ran shows for Ladies up until about 2016 – which meant every June long weekend we could not show.*

*I have run shows for DOGS ACT since 2015 approx. being on the amenities subcommittee.*

*This sub committee as with the sub committees on council ran independently sending reports to council most months (if there was anything to report on)*

*The members of the subcommittee did NOT exhibit (that is not enter or show). The rest of the council did show and had NO input into judges' selection etc This was not an issue as they were involved in other committees so appointed and worked with those judges.*

*The three international shows that were held in the ACT, I was on the committee (I was NOT involved with organising judges) but worked all day during the shows so didn't exhibit.*

*When I say I didn't exhibit the dogs that we (Lenora and I owned where in joint names), so as I was on the committee Lenora couldn't show.*

*The Sub-Committee was formed to raise money for DOGS ACT by running shows.*

*These are other tasks involved in the running of shows:-*

- *Organise stewards*
- *Members of council provide food for lunches and morning teas*
- *Purchase trophies*
- *Set up the rings and pack down the rings*

*All these tasks don't involve contact with the judges so you can shows.*

*Regarding the last point the bottom rings not having permanent shades has been going on for too long. It would be helpful if Council was to get organised with permanent shades.*

*I was disappointed to hear from some exhibitors (not involved with Council) that some councillors were complaining to exhibitors about the people running the shows.*

*From my perspective the cataloguing and the other work I do involves 4 days of my time. Maybe if you have an issue on how the shows are being run— give up showing and do the work.*

*Trish Dyer*

***Noted as Show Committee was mostly discussed under 2.1.7***

***It was noted that Fran Coventry has sourced two companies who she will arrange to provide a quote for permanent shades for the bottom rings.***

**Motion Passed:** "That all Correspondence and agenda items be accepted and action Items be listed in "Attachment A" until complete.

**Moved:** John Scholz

**Seconded:** Electra Oshyer

**Carried**

### **3. PRESIDENTS REPORT**

The beginning of the year has been busy with a few events happening.

Firstly, with the working bee with a lot achieved on the day and thank you to all of those who attended for their hard work on the day.

Then we had the Dogs ACT Australia Day shows which had a great attendance and was a successful weekend. Thank you to the show committee and all the helpers on the day that helped with the running of the show. A special thanks to Kirstin for heading the Show committee and all the hard work organizing the Dogs ACT shows.

Finally, I attended the Dogs Australia Board meeting on the Saturday 8<sup>th</sup> February 2025. Which I can't say anything about until it has been ratified by Dogs Australia.

**Motion Passed:** "That the President report be accepted"

**Moved:** Eric Birkeland

**Seconded:** Katarina Manna

**Carried**

### **4. TREASURER'S REPORT**

Profit & Loss sheet - Will be presented by KH

Balance Sheet - Will be presented by KH

- Presented the P&L
- Noted there is \$120,000 in the accounts, with the Dogs ACT Australia Day Long Weekend Shows bringing in approximately \$20,000
- Requests for the brokers to see insurance quotes will commence before the end of February.
- Profit and loss breakdown provided for the Dogs ACT September 2024 shows showing a profit of \$8,905.37
- 

**Motion Passed:** "That the Treasurers report be accepted"

**Moved:** Kirstin Henderson

**Seconded:** Eric Birkeland

**Carried**

### SUB-COMMITTEE REPORTS

Items Requiring Approval Below – Full reports as separate attachment as needed.

❖ **Agility & Jumping:** Dana Simonsen: **Report in Attachment B – Request from Barbara Brown**

**to endorse an additional judges training applicant. - APPROVED**

❖ **Breed:** - **VACANT:**

❖ **DWD & Trick Dogs:** Niccola Hardaker: request to endorse trainee judge applicants -

**APPROVED**

❖ **Dogs ACT Amenities Committee:** Kirstin Henderson: **Report in Attachment B - NOTED**

❖ **Government Liaison:** Katarina Manna: *No Report Received*

❖ **Grounds & Buildings:** Eric Birkeland: **Report in Attachment B – NOTED & noted that Scarab**

**Grubs need to be sprayed.**

❖ **Grooming:** Electra Oshyer: *No Report Received*

❖ **Health & Welfare:** Hayden Montgomery: *NIL to report*

❖ **Judges Training:** Linda Buckley: **Report in Attachment B - NOTED**

❖ **Junior Showmanship:** Kirstin Henderson and Elektra Oshyer: **Report in Attachment B -**

**NOTED**

❖ **Lure Coursing:** Helen Mossler: **Report in Attachment B - NOTED**

❖ **Endurance:** Helen Mossler: **request to endorse Kirstin Henderson for ET judge.**

❖ **Sprint Dog:** Helen Mossler: **Report in Attachment B - Request to run SprintDog Judges**

**Course and Lure Operators Course see report. - APPROVED**

❖ **Marketing & Promotion:** Fran Coventry: **verbally presented**

❖ **Obedience & Rally:** Judith Barlow: **Report in attachment B – Request to endorse trainees for the judges training- APPROVED**

❖ **Retrieving & Field Trial:** Judith Barlow and Lara Sedgmen: *No Report Received*

❖ **Tracking:** Joanna Hagan: *No Report Received*

❖ **Scent work:** Julie Cutts: **Report in Attachment B - request to endorse judge training applicants- APPROVED as per recommendation**

**Motion Passed:** "That all sub-committee reports be accepted, noted & any subsequent actions be listed on Attachment A of the Agenda"

**Moved:** John Scholz

**Seconded:** Elektra Oshyer

**Carried**

## 5. GENERAL BUSINESS

9.1 – Email from Caitlin Westwood – email 4<sup>th</sup> January 2025

**For Noting a comment from her email post refund request as unable to attend Australia Day Shows.**

*"I'm disappointed as I love showing in Canberra - you guys run fabulous shows and the fact the committee often don't enter demonstrates a high standard of ethics that other clubs should follow. I look forward to the next cluster."*

### **Noted**

#### **From the floor/Last minute agenda item(s):**

To be presented prior to close of meeting.

#### **- Denise Greenwood**

– requested approval to run Dogs ACT Shows on the 16<sup>th</sup> and 17<sup>th</sup> of August

Indicated 2 All Breeds Shows on the Saturday and 1 All Breeds Show on the Sunday.

**Council Approved – admin to confirm with Epic that Bicentennial Gardens is available for these dates.**

#### **- Katarina Manna**

- Has offered to donate a BBQ to Dogs ACT to be used at events.

- Requested that council approach EPIC and reignite the discussions of a fenced toileting area long the fence insides the grounds by the lower pedestrian gate.

**Eric to look in to booking a meeting with EPIC to discuss this with them.**

#### **-Administrator**

- Reported to the council that Dogs ACT has finally received the ACT Government approval for their updated Rules of Association (these will replace the old constitution) and formal name change.

**To have the Rules of Association to be uploaded to the web site, certificate to be framed in the office and posts to go up online for the members.**

**Motion Passed:** "That the Matters Arising from General Business be accepted"

**Moved:** John Scholz

**Seconded:** Elektra Oshyer

**Carried**

**Meeting Closed:9:22pm**

**Next Meeting: 12<sup>th</sup> March 2025**