



MINUTES – COUNCIL MEETING – 12th August 2026

Held at Dogs ACT Meeting Room

1. MEETING OPENED: 7.04pm

PRESENT: Doug Anderson; Elaine Temby; Heather Swinbourn; Greg Barber; Lyn Hughton; Natasha Sands; Elektra Oshyer

APOLOGIES: Fran Coventry; Denise Humphries; John Scholz

ABSENT: Nate Jennings

MINUTES taken by: Judith Woolley

CONFLICT OF INTEREST: No conflicts were given by Councillors in attendance.

2. CONFIRMATION OF MINUTES:

Meeting on 08Apr26

No minutes have ever been received by Councillors from Apr26 meeting. Therefore, they could not be confirmed.

Meeting on 08Jul26

Minutes from meeting on 08JUL26 be approved

Moved: Lyn Houghton **Seconded:** Heather Swinbourn **Motion Carried**

3. MATTERS ARISING FROM PREVIOUS MINUTES:

Two previous candidates had been contacted & Kylie Gallimore agreed to be the Coordinator of the *Grooming Sub-committee*. Heather Swan agreed to be on any committee but not in charge. **Noted**

ACTION LIST:

- Quote obtained from JPK Fencing P/L for \$7120.00. Best quote to date.
- Sanitary units discussed with EPIC & Council agreed 1 unit for bottom toilet block & 1 in each of the ladies toilets in EPIC block near office.
- Apology given to Elektra Oshyer as letter from admin advising changes to Grooming sub-committee was not sent to her.

As attached (Attachment A)

Updated actions on Action List be approved

Moved: Elektra Oshyer **Seconded:** Lyn Houghton **Motion Carried**

4. NEW MEMBERS:

That subject to typo errors, both new members be approved

Moved: Elektra Oshyer **Seconded:** Heather Swinbourn **Motion Carried**

5. NEW EVENT DATES REQUIRING APPROVAL/CANCELLATION:

Cocker Spaniel National to be held on 4/5SEP28 – Approved

ACT CDC Track & Search – change f date to 25OCT26 – Approved

That changes to events be approved

Moved: Elektra Oshyer **Seconded:** Natasha Sands **Motion Carried**

6. DOGS ACT REPRESENTATIVE REPORTS FROM ALL EVENTS – There were **NIL** reports submitted to Dogs ACT for this Council meeting.

7. DISCIPLINARY MATTERS: Nil

8. PRESIDENT REPORT:

The President advised Council that the new Administrator, Ms Caroline Hattam, had commenced work on Tue 11Aug26 & he welcomed her to Dogs ACT.

He then read from his report (Attachment B).

He added that once Council had agreed to set up the off leash area near the bottom rings, Dogs ACT would write to all affiliates seeking a donation. There was to be no figure set for each donation & affiliates were not to feel compelled to contribute.

Discussion took place on the idea of Puppy of the Year & it was decided that puppies of voting Dogs ACT members could enter the competition. More details to be worked out & returned to Council when available. Date mentioned was Mar27 when Dogs ACT were holding conformation shows with international judges.

9. TREASURER REPORT:

At the start of the meeting the Councillors were given a Balance Sheet, Profit & Loss Statement and an Executive Summary of Dogs ACT finances for the month ended 31Jul26. They were also given Account Transactions from 01-31JUL26 which gave the meeting knowledge of what expenses had occurred & would need ratifying. (Attachments C, D, & E)

Elaine Temby spoke to this report & clarified any questions raised. Employsure/Peninsula will be written to cancelling our policy as no longer required.

That the Treasurer's Report be approved

Moved: Elaine Temby **Seconded:** Elektra Oshyer **Motion Carried**

10. SUB-COMMITTEE REPORTS:

There were **NIL** Sub-Committee reports submitted to Dogs ACT for this Council meeting & no correspondence entered into about events.

11. ANNUAL GENERAL MEETING:

The next Annual General Meeting of Dogs ACT will be held on Tuesday 22SEP26 commencing at 7pm at the Ainslie Football Club, Ainslie.

The accountant who has assisted Dogs ACT with a forensic investigation will speak to the meeting on the finances of Dogs ACT at that time.

The agenda must be sent out to members 28days before the AGM.

The positions falling vacant & requiring filling are:

Senior Vice President; Junior Vice President: 4 Councillors

Those nominating will be asked to present a short note about why they are standing & what skills they can bring to Dogs ACT. They are to send all nominations to the Administrator at carolinehattam@dogsact.org.au email address only.

Elektra Oshyer indicated she would assist the office in compiling the booklet handed to members at an AGM.

At the meeting Elaine Temby requested that as there is a new Administrator, while she had been assisting with office matters in the past 4 months, that she will now return to her substantive role as Councillor.

12. SUB-COMMITTEE CONVENOR REPORTS:

All Convenors of any Dogs ACT Sub-Committee must supply the office with a report for the 12 months in which they were the convenor. All sub-committees are reallocated, if necessary, at the first Council meeting following an AGM, so it is important to let members & those involved in the sub-committees how they made an impact for Dogs ACT.

Admin must write to all convenors (added to Action List) advising that a report **MUST** be submitted.

13. GENERAL BUSINESS

13.1 Greg Barber sought clarification on who has responsibility for the website. Most data was out of date, missing or incorrect & site had not been updated in a long time. Elektra Oshyer said she would ask her father to take a look as he is an expert in compiling websites. Judith Woolley to contact the original company in Fyshwick which set up the site in the first instance & bring a quote to Council.

- 13.2 Nate Jennings sought action on a Dogs ACT member who had been seen 'selling' prescription veterinary medications to others. [No dates mentioned]. He indicated he had witnesses who would testify against the member.
- This matter was discussed & Council was advised by the President that he had emailed Nate stating that Dogs ACT had written in 2025 to the AVA advising them of this issue, but nothing had been heard from them since then. Councillors agreed that no action could be taken against the member as there was no proof 'in house'. Nate would need to bring in witness statements before the matter could be sent to the Disciplinary Sub-Committee.
- 13.3 Juanita Strachan had requested clarification on why Dogs ACT were running conformation shows on two subsequent weekends (end of Sep & first weekend in Oct). She said that this matter was discussed & agreed to by all Councillors in Nov 23 that shows on consecutive weekends would not occur.
- The President had emailed Juanita that Dogs ACT had set Sep26 with judges & that EPIC had, after 5 months of discussions, agreed to let Dogs ACT have events on the Oct long weekend. This weekend had been in negotiations with EPIC as they had put on major events during that time over the past couple of years & he stated that as EPIC had given us back this weekend, the President could not refuse. He indicated that this weekend is a major money making exercise for EPIC & as such Dogs ACT may not be able to run events after 2026.

There being no further business

MEETING CLOSED: 9.05pm

Next Meeting is Tuesday 9th September 2026 at 7pm

Attachments

- A – Action List
- B – President Report
- C – Financial Executive Summary
- D – Financial Profit & Loss statement
- E – Financial Balance Sheet statement
- F – Quote for Supply & Fit fencing for off leash area – JPK Fencing P/L